

# Client Information Form

## Revocable Living Trust – and other – Estate Planning Instruments



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ATTORNEYS & COUNSELORS AT LAW

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**IMPORTANT**  
→

- Type or handwritten using block letters. Fill out clearly and use proper spelling.
- Area within heavy border  is for Attorney or Office Use Only.
- Attach extra pages if more space is needed.

**Trust Type & Name**Trust Type (Attorney only) → ☐ Single Person ☐ Small Estate ☐ Disclaimer ☐ Bypass ☐ QTIPIs this a restatement of a prior Trust?☐ No, ☐ Yes If Yes, you **MUST** provide a copy of the original trust with this application. Date of Original Trust \_\_\_\_\_

Trust Name →

"THE \_\_\_\_\_ TRUST"

**Document Signing Information (Office Use Only)**

Documents to be executed in (City, County &amp; State):

Date Documents will be executed, if known:

Check to print date  
in documents: ☐

Notary Name, if known (as on Notary Stamp):

Check to print name  
in documents: ☐

Consultant Name &amp; Telephone:

Attorney Name &amp; Telephone:

**Client's Residence/Mailing Address**

Residence Address (Street, City, State &amp; Zip)

Residence County

Mailing Address (if different)

Home Phone

**Client/Husband's Information**

Name as you sign legal documents (please print):

Employed?: ☐ Yes ☐ No

Other name(s) in which you own assets (please print):

Retired?: ☐ Yes ☐ NoUS Citizen?: ☐ Yes ☐ No

Date of Birth:

Birth State or Country:

SSN (optional):

Gender: ☐ M ☐ F**Marriage Information**Marital Status: ☐ Married, ☐ Never Married, ☐ Widowed, ☐ Divorced

If currently married →

Where were you married (City, State, Country):?

Marriage Date:

If widowed or divorced →

Former Spouse's name:

Date of death or dissolution of marriage:

**Partner/Wife's Information**

Name as you sign legal documents (please print):

Employed?: ☐ Yes ☐ No

Other name(s) in which you own assets (please print):

Retired?: ☐ Yes ☐ NoUS Citizen?: ☐ Yes ☐ No

Date of Birth:

Birth State or Country:

SSN (optional):

Gender: ☐ M ☐ F

Client initials that spelling and personal information is correct: \_\_\_\_\_ Client/Husband \_\_\_\_\_ Wife

**Children and all other Beneficiaries**

(list all Children first)

Customer affirms that they have included ALL children below. \_\_\_\_\_ (initials).

Ref # Include: 1) all adopted and/or other living or deceased children with whom a parent-child relationship exists under state law,  
2) all institutions and other non-children beneficiaries, including those receiving gifts.  
Legend: Related To/Parent: **S/B** = Single or Both Settlor(s), **H** = Husband, **W** = Wife.

1	Name:						
	Address:						
	Complete if Child →	Parent: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Check one: <input type="checkbox"/> Son <input type="checkbox"/> Daughter	Living: <input type="checkbox"/> Y <input type="checkbox"/> N	Date of Birth:	Date of Death:	Has Issue: <input type="checkbox"/> Y <input type="checkbox"/> N
	Complete if non Child →	Related to: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	Relationship:			
Distribution → (if any)	Distribute: <input type="checkbox"/> None <input type="checkbox"/> Outright <input type="checkbox"/> Age(s): _____			If not living: <input type="checkbox"/> to issue <input type="checkbox"/> to remaining named beneficiaries		% of Estate (if any):	

2	Name:						
	Address:						
	Complete if Child →	Parent: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Check one: <input type="checkbox"/> Son <input type="checkbox"/> Daughter	Living: <input type="checkbox"/> Y <input type="checkbox"/> N	Date of Birth:	Date of Death:	Has Issue: <input type="checkbox"/> Y <input type="checkbox"/> N
	Complete if non Child →	Related to: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	Relationship:			
Distribution → (if any)	Distribute: <input type="checkbox"/> None <input type="checkbox"/> Outright <input type="checkbox"/> Age(s): _____			If not living: <input type="checkbox"/> to issue <input type="checkbox"/> to remaining named beneficiaries		% of Estate (if any):	

3	Name:						
	Address:						
	Complete if Child →	Parent: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Check one: <input type="checkbox"/> Son <input type="checkbox"/> Daughter	Living: <input type="checkbox"/> Y <input type="checkbox"/> N	Date of Birth:	Date of Death:	Has Issue: <input type="checkbox"/> Y <input type="checkbox"/> N
	Complete if non Child →	Related to: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	Relationship:			
Distribution → (if any)	Distribute: <input type="checkbox"/> None <input type="checkbox"/> Outright <input type="checkbox"/> Age(s): _____			If not living: <input type="checkbox"/> to issue <input type="checkbox"/> to remaining named beneficiaries		% of Estate (if any):	

4	Name:						
	Address:						
	Complete if Child →	Parent: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Check one: <input type="checkbox"/> Son <input type="checkbox"/> Daughter	Living: <input type="checkbox"/> Y <input type="checkbox"/> N	Date of Birth:	Date of Death:	Has Issue: <input type="checkbox"/> Y <input type="checkbox"/> N
	Complete if non Child →	Related to: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	Relationship:			
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5	Name:						
	Address:						
	Complete if Child →	Parent: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Check one: <input type="checkbox"/> Son <input type="checkbox"/> Daughter	Living: <input type="checkbox"/> Y <input type="checkbox"/> N	Date of Birth:	Date of Death:	Has Issue: <input type="checkbox"/> Y <input type="checkbox"/> N
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**Children and all other Beneficiaries (cont.)**

(list all Children first)

Ref #	<b>Include:</b> 1) all adopted and/or other <u>living or deceased</u> children with whom a parent-child relationship exists under state law, 2) all institutions and other non-children beneficiaries, including those receiving gifts. <b>Legend:</b> Related To/Parent: <b>S/B</b> = Single or Both Settlor(s), <b>H</b> = Husband, <b>W</b> = Wife.						
6	Name:						
	Address:						
	Complete if Child →	Parent: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Check one: <input type="checkbox"/> Son <input type="checkbox"/> Daughter	Living: <input type="checkbox"/> Y <input type="checkbox"/> N	Date of Birth:	Date of Death:	Has Issue: <input type="checkbox"/> Y <input type="checkbox"/> N
	Complete if non Child →	Related to: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	Relationship:			
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7	Name:						
	Address:						
	Complete if Child →	Parent: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Check one: <input type="checkbox"/> Son <input type="checkbox"/> Daughter	Living: <input type="checkbox"/> Y <input type="checkbox"/> N	Date of Birth:	Date of Death:	Has Issue: <input type="checkbox"/> Y <input type="checkbox"/> N
	Complete if non Child →	Related to: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	Relationship:			
	Distribution → (if any)	Distribute: <input type="checkbox"/> None <input type="checkbox"/> Outright <input type="checkbox"/> Age(s): _____			If not living: <input type="checkbox"/> to issue <input type="checkbox"/> to remaining named beneficiaries		% of Estate (if any):
8	Name:						
	Address:						
	Complete if Child →	Parent: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Check one: <input type="checkbox"/> Son <input type="checkbox"/> Daughter	Living: <input type="checkbox"/> Y <input type="checkbox"/> N	Date of Birth:	Date of Death:	Has Issue: <input type="checkbox"/> Y <input type="checkbox"/> N
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9	Name:						
	Address:						
	Complete if Child →	Parent: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Check one: <input type="checkbox"/> Son <input type="checkbox"/> Daughter	Living: <input type="checkbox"/> Y <input type="checkbox"/> N	Date of Birth:	Date of Death:	Has Issue: <input type="checkbox"/> Y <input type="checkbox"/> N
	Complete if non Child →	Related to: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	Relationship:			
	Distribution → (if any)	Distribute: <input type="checkbox"/> None <input type="checkbox"/> Outright <input type="checkbox"/> Age(s): _____			If not living: <input type="checkbox"/> to issue <input type="checkbox"/> to remaining named beneficiaries		% of Estate (if any):
10	Name:						
	Address:						
	Complete if Child →	Parent: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Check one: <input type="checkbox"/> Son <input type="checkbox"/> Daughter	Living: <input type="checkbox"/> Y <input type="checkbox"/> N	Date of Birth:	Date of Death:	Has Issue: <input type="checkbox"/> Y <input type="checkbox"/> N
	Complete if non Child →	Related to: <input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	Relationship:			
	Distribution → (if any)	Distribute: <input type="checkbox"/> None <input type="checkbox"/> Outright <input type="checkbox"/> Age(s): _____			If not living: <input type="checkbox"/> to issue <input type="checkbox"/> to remaining named beneficiaries		% of Estate (if any):

**Name field instructions:** On sections below requiring the names and addresses of individual Trustees, Executors, Guardians, Grantees, etc. you may write in the full name, address and relationship or enter in the "Ref #" of the appropriate person/institution in the Children, other Beneficiaries and Agents section above.

## Distribution

Include College Incentive Clause: ☐ Yes, ☐ No

Include 10% of Trust share upon graduation: ☐ Yes, ☐ No

Distribution Notes:

## Gifts

(To be distributed prior to general distribution)

Enter Ref # from *Children, other Beneficiaries and all Agents* section, or enter complete name, address and relationship.

1	To:	Relationship:	If unable to receive, gift will: <input type="checkbox"/> Lapse, <input type="checkbox"/> go to Issue, or <input type="checkbox"/> go to other (describe) Distribute at death of: <input type="checkbox"/> Single or Both Settlers <input type="checkbox"/> Husband <input type="checkbox"/> Wife
	Address (if not previously provided):		
	Gift Description:		
2	To:	Relationship:	If unable to receive, gift will: <input type="checkbox"/> Lapse, <input type="checkbox"/> go to Issue, or <input type="checkbox"/> go to other (describe) Distribute at death of: <input type="checkbox"/> Single or Both Settlers <input type="checkbox"/> Husband <input type="checkbox"/> Wife
	Address (if not previously provided):		
	Gift Description:		
3	To:	Relationship:	If unable to receive, gift will: <input type="checkbox"/> Lapse, <input type="checkbox"/> go to Issue, or <input type="checkbox"/> go to other (describe) Distribute at death of: <input type="checkbox"/> Single or Both Settlers <input type="checkbox"/> Husband <input type="checkbox"/> Wife
	Address (if not previously provided):		
	Gift Description:		

## In Lieu Of Intestate Succession

(Family Disaster Clause)

**Notes →** List contingent beneficiary(ies) who will receive distribution in the event ALL named beneficiaries are deceased.

Full Name and Address:

## Disinheritance

**Notes →** Persons natural heirs who will be intentionally excluded (disinherited) from distribution of the Estate.

Detail all Exclusions:

## Initial Trustees

Original Trustees of the Trust will be: ☐ Client (and Spouse if Married) ☐ Husband only ☐ Wife only ☐ Other (explain below)  
Surviving Spouse will serve as: ☐ Sole Trustee, ☐ Joint Trustee with Successor

Explain special arrangements:

## Successor Trustees

#	Agents Full Name (include full address if not previously provided)	Relationship	Agents will serve:
1			<input type="checkbox"/> one at a time <input type="checkbox"/> two at a time
2			If serving jointly and one can no longer serve, remaining will:
3			<input type="checkbox"/> serve alone <input type="checkbox"/> select Co Trustee
4			

## Pour-Over Will Executor

Skip this section if Agents are same order and selection as in Successor Trustees above

#	Agents Full Name (include full address if not previously provided)	Relationship	If married, first agent will be Spouse:
1			<input type="checkbox"/> Yes <input type="checkbox"/> No
2			Agents will serve: <input type="checkbox"/> one at a time <input type="checkbox"/> two at a time
3			If serving jointly and one can no longer serve, survivor will:
4			<input type="checkbox"/> serve alone <input type="checkbox"/> select Co Exec

## Durable Power Of Attorney for Property Management

Skip this section if Agents are same order and selection as in Successor Trustees above

#	Agents Full Name (include full address if not previously provided)	Relationship	If married, first agent will be Spouse:
1			<input type="checkbox"/> Yes <input type="checkbox"/> No
2			Agents will serve: <input type="checkbox"/> one at a time <input type="checkbox"/> two at a time
3			If serving jointly and one can no longer serve, survivor will:
4			<input type="checkbox"/> serve alone <input type="checkbox"/> select Co Agent

Client's Durable Power for Property Management is: ☐ Springing for all, ☐ Immediate for all, ☐ Immediate for Spouse and Springing for others  
Spouse's Durable Power for Property Management is: ☐ Springing for all, ☐ Immediate for all, ☐ Immediate for Spouse and Springing for others

<b>Client's Advance Health Care Agents</b>		(Complete for <u>Client</u> only)	
<b>Skip this section if Agents are same order and selection as in Successor Trustees above</b>			
#	Agents Full Name (include full address if not previously provided)	Relationship	
1	Do not list spouse's name here		If married, first agent will be Spouse: <input type="checkbox"/> Yes <input type="checkbox"/> No  Agents will serve: <input type="checkbox"/> one at a time <input type="checkbox"/> two at a time
2			
3			
4			

  

<b>Spouse's Advance Health Care Agents</b>		(Complete for <u>Spouse</u> only)	
<b>Skip this section if Agents are same order and selection as in Successor Trustees above</b>			
#	Agents Full Name (include full address if not previously provided)	Relationship	
1	Do not list spouse's name here		If married, first agent will be Spouse: <input type="checkbox"/> Yes <input type="checkbox"/> No  Agents will serve: <input type="checkbox"/> one at a time <input type="checkbox"/> two at a time
2			
3			
4			

  

<b>Guardian Of Minor Children</b>		List individual names (i.e.: not "couples")	
#	Guardians Full Name and Address	Relationship	
1			(blank area)
2			
3			
I / We DO NOT want the following person(s) to be appointed:			

<b>Miscellaneous</b>		(For Attorney Use Only)	
<ul style="list-style-type: none"> <li>• Shall spendthrift clause be stringent?: (Use only if one or more children has a serious spendthrift problem).....</li> <li>• Will there be a Corporate Trustee? .....</li> <li>• Corporate plus Individual Trustee? .....</li> <li>• For Bypass/QTIP only → Surviving Spouse to have withdrawal rights of 5 + 5 of Bypass Trust in addition to HEMS? .....</li> <li>• For QTIP Trusts only → Surviving Spouse to have annual withdrawal rights of 5 + 5 of Marital Trust plus HEMS? .....</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes* <input type="checkbox"/> Yes*	<input type="checkbox"/> No* <input type="checkbox"/> No* <input type="checkbox"/> No* <input type="checkbox"/> No <input type="checkbox"/> No	
* Default value			

Cash Assets

L

E

G

E

N

D

Common and acceptable Account Types:

Checking

Savings

CD (include maturity date)

Money Market

Ownership Types (ignore ownership on Single Trusts):

S/B = Single Settlor or Both Settlers

H = Husband Sole and Separate Property

W = Wife's Sole and Separate Property

Institution name and full address:

#	Account Type (see legend)	Ownership Type (see legend)	Amount	Account / Policy/Member Number (incl. Maturity Date for CD's)
1		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
2		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
3		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
4		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		

Institution name and full address:

#	Account Type (see legend)	Ownership (see legend)	Amount	Account / Policy/Member Number (incl. Maturity Date for CD's)
1		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
2		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
3		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
4		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		

Institution name and full address:

#	Account Type (see legend)	Ownership (see legend)	Amount	Account / Policy/Member Number (incl. Maturity Date for CD's)
1		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
2		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
3		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
4		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		

Institution name and full address:

#	Account Type (see legend)	Ownership (see legend)	Amount	Account / Policy/Member Number (incl. Maturity Date for CD's)
1		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
2		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
3		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
4		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		

Trust Application Form

Page 7



<b>Securities Assets</b>					
<b>L E G E N D</b>	<b>Common and acceptable Account Types:</b> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="width: 30%;"> <b>Brokerage</b>  <b>Corporate Stocks</b>  <b>Corporate Bonds</b> </div> <div style="width: 30%;"> <b>Mutual Funds</b>  <b>Treasury Bills</b>  <b>Savings Bonds</b> </div> <div style="width: 35%;"> <b>Show Quantity and Denomination. Do not include individual bond serial numbers.</b> </div> </div>			<b>Ownership Types (ignore ownership on Single Trusts):</b> <div style="margin-top: 5px;"> <b>S/B</b> = Single Settlor or Both Settlers  <b>H</b> = Husband Sole and Separate Property  <b>W</b> = Wife's Sole and Separate Property         </div>	
Institution name and <u>full</u> address:					
#	Account Type (see legend)	Ownership (see legend)	Amount	Account / Policy/Member Number (incl. Maturity Date for CD's)	
1		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
2		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
3		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
4		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
Institution name and <u>full</u> address:					
#	Account Type (see legend)	Ownership (see legend)	Amount	Account / Policy/Member Number (incl. Maturity Date for CD's)	
1		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
2		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
3		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
4		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
Institution name and <u>full</u> address:					
#	Account Type (see legend)	Ownership (see legend)	Amount	Account / Policy/Member Number (incl. Maturity Date for CD's)	
1		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
2		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
3		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
4		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
Institution name and <u>full</u> address:					
#	Account Type (see legend)	Ownership (see legend)	Amount	Account / Policy/Member Number (incl. Maturity Date for CD's)	
1		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
2		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
3		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			
4		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W			

## Retirement Plans, Insurance and Annuities

LEGEND

Common and acceptable Account Types:

IRA                      Qualified Plan                      Annuity  
 Keogh                      Employer Plan                      Pension Plan  
 401(k)                      Deferred Comp                      Roth IRA  
 403(b)                      Insurance (incl. Face and Cash Values)

Ownership Types (ignore ownership on Single Trusts):

S/B = Single Settlor or Both Settlers  
 H = Husband Sole and Separate Property  
 W = Wife's Sole and Separate Property

Institution name and full address:

#	Account Type (see legend)	Ownership (see legend)	Amount	Account / Policy/Member Number (incl. Maturity Date for CD's)
1		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
2		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
3		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
4		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		

Institution name and full address:

#	Account Type (see legend)	Ownership (see legend)	Amount	Account / Policy/Member Number (incl. Maturity Date for CD's)
1		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
2		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
3		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
4		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		

Institution name and full address:

#	Account Type (see legend)	Ownership (see legend)	Amount	Account / Policy/Member Number (incl. Maturity Date for CD's)
1		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
2		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
3		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
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Institution name and full address:

#	Account Type (see legend)	Ownership (see legend)	Amount	Account / Policy/Member Number (incl. Maturity Date for CD's)
1		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
2		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
3		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		
4		<input type="checkbox"/> S/B <input type="checkbox"/> H <input type="checkbox"/> W		

<b>Notes/Deeds Of Trust</b>		(Assets of Settlers, Not Debts)	
<b>Note →</b> Money you loaned to others. (PLEASE PROVIDE COPIES OF NOTES and/or DEEDS OF TRUST).			
1	Borrower Name:	Amount:	Secured by Deed of Trust? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Borrower's complete address:		Owned By: <input type="checkbox"/> Single Person/Community <input type="checkbox"/> Husband Sole & Separate <input type="checkbox"/> Wife Sole & Separate
	Date of Loan:	APN (if applicable)	
2	Borrower Name:	Amount:	Secured by Deed of Trust? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Borrower's complete address:		Owned By: <input type="checkbox"/> Single Person/Community <input type="checkbox"/> Husband Sole & Separate <input type="checkbox"/> Wife Sole & Separate
	Date of Loan:	APN (if applicable)	

<b>Business Interests</b>	
<b>Note →</b> Include Partnerships, Sole Proprietorships, and Close Corporations only	
1	<div style="display: flex; justify-content: space-between;"> <div style="width: 65%;">Provide Business Name, address and Tax ID</div> <div style="width: 30%;">Type of Business: (select one):   <input type="checkbox"/> C Corp   <input type="checkbox"/> S Corp   <input type="checkbox"/> Professional Corp  <input type="checkbox"/> Partnership   <input type="checkbox"/> Sole Proprietorship </div> </div>
2	<div style="display: flex; justify-content: space-between;"> <div style="width: 65%;">Provide Business Name, address and Tax ID</div> <div style="width: 30%;">Type of Business: (select one):   <input type="checkbox"/> C Corp   <input type="checkbox"/> S Corp   <input type="checkbox"/> Professional Corp  <input type="checkbox"/> Partnership   <input type="checkbox"/> Sole Proprietorship </div> </div>

<b>Vehicles, Mobile Homes, Boats, Aircrafts, etc.</b>	
Not required   all of these items are automatically transferred in to the trust by way of the bill of sale or general assignment.	

<b>Miscellaneous Assets</b>		(Only include assets of value, that are to be transferred to Trust)
#	Complete Description	
1		
2		
3		
4		

<b>Timeshare Memberships</b>	
#	Complete Description
1	<div style="display: flex; justify-content: space-between;"> <div style="width: 50%;">Name of Resort/Timeshare:</div> <div style="width: 50%;">Membership / ID Number:</div> </div>
	Resort/Timeshare Correspondence Address:
2	<div style="display: flex; justify-content: space-between;"> <div style="width: 50%;">Name of Resort/Timeshare:</div> <div style="width: 50%;">Membership / ID Number:</div> </div>
	Resort/Timeshare Correspondence Address:

## Real Estate

**Note →** Readable copies of most recently recorded vesting deeds are REQUIRED, such as Grant Deeds, Corporate Grant Deed, Trust Transfer Deed, Quitclaim Deed, Warranty Deed, etc. **NOT acceptable are: Deeds of Trust or Deeds of Reconveyance.**

**NOTICE:** Some states require that only an attorney licensed in that state may prepare deeds transferring property to a trust. If property is owned in these states, a trust transfer deed will not be prepared as part of this trust package. Notification will be provided informing the property owners to seek legal counsel to prepare the deed.

If legal descriptions to these properties are submitted with this trust application, they will be typed in the Schedule A and will be counted in the total number of properties for billing purposes. To find attorneys willing to prepare deeds in other states, visit <http://www.abanet.org/rppt/search/deedlist/>.

1	Property 1 (Personal Residence) Complete Address (mark actual deed as "# 1"):		<b>Ownership:</b> <input type="checkbox"/> Community <input type="checkbox"/> Separate of Client <input type="checkbox"/> Separate of Spouse  <b>Move to Trust as:</b> <input type="checkbox"/> Community <input type="checkbox"/> Separate of Client <input type="checkbox"/> Separate of Spouse
	(Mark actual deed as "No. 1")		
	County:	APN or TAX ID:	
	Lot/Block# (or brief description):		
	Mortgage Balance:	Approx Equity:	
2	Property 2 Complete Address (mark actual deed as "# 2"):		<b>Ownership:</b> <input type="checkbox"/> Community <input type="checkbox"/> Separate of Client <input type="checkbox"/> Separate of Spouse  <b>Move to Trust as:</b> <input type="checkbox"/> Community <input type="checkbox"/> Separate of Client <input type="checkbox"/> Separate of Spouse
	(Mark actual deed as "No. 2")		
	County:	APN or TAX ID:	
	Lot/Block# (or brief description):		
	Mortgage Balance:	Approx Equity:	
3	Property 3 Complete Address (mark actual deed as "# 3"):		<b>Ownership:</b> <input type="checkbox"/> Community <input type="checkbox"/> Separate of Client <input type="checkbox"/> Separate of Spouse  <b>Move to Trust as:</b> <input type="checkbox"/> Community <input type="checkbox"/> Separate of Client <input type="checkbox"/> Separate of Spouse
	(Mark actual deed as "No. 3")		
	County:	APN or TAX ID:	
	Lot/Block# (or brief description):		
	Mortgage Balance:	Approx Equity:	
4	Property 4 Complete Address (mark actual deed as "# 4"):		<b>Ownership:</b> <input type="checkbox"/> Community <input type="checkbox"/> Separate of Client <input type="checkbox"/> Separate of Spouse  <b>Move to Trust as:</b> <input type="checkbox"/> Community <input type="checkbox"/> Separate of Client <input type="checkbox"/> Separate of Spouse
	(Mark actual deed as "No. 4")		
	County:	APN or TAX ID:	
	Lot/Block# (or brief description):		
	Mortgage Balance:	Approx Equity:	

## Notes

## Declaration of Trust

I / we certify that the information contained in this document, consisting of pages 1 through 13 of which each page is incorporated herein by reference, indicates my/our intention to create a trust as required by California Probate Code 15201, and that is indeed a declaration of trust, and that the assets listed herein are hereby declared to be assets of the trust. All real property is hereby conveyed to the trustee of the trust in conformance with California Probate Code 15200(b) and 15206(b), and personal property, whether listed in this document or not, is declared to be hereby assigned to the trustee of the trust as assets of the trust. Trustees, successor trustees, and beneficiaries of the trust are named herein. Trustee is authorized, if necessary, to petition the court for approval of the transfer of the real and personal property herein described to the trust per Probate Code 850(a)(3). I/We have made this declaration and signed the same this day as dated below. If any portion of this trust application that I consider to be my trust, is deemed to be invalid then the remainder shall still be in force and with full effect.

\_\_\_\_\_  
Settlor/Trustee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Settlor/Trustee

\_\_\_\_\_  
Date

### PRIMARY CONTACT INFORMATION

Best time to contact Client/Husband: Weekdays \_\_\_\_\_ ☐ AM ☐ PM Weekends \_\_\_\_\_ ☐ AM ☐ PM

Best time to contact Partner/Wife: Weekdays \_\_\_\_\_ ☐ AM ☐ PM Weekends \_\_\_\_\_ ☐ AM ☐ PM

Home Phone Number: (\_\_\_\_) \_\_\_\_\_ Ask for: \_\_\_\_\_

Work Phone (Client/Husband): (\_\_\_\_) \_\_\_\_\_ Ask for: \_\_\_\_\_

Work Phone (Partner/Wife): (\_\_\_\_) \_\_\_\_\_ Ask for: \_\_\_\_\_

Primary Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Pager: \_\_\_\_\_

Will you be on Vacation soon? If so, dates you will be gone: \_\_\_\_\_

### ATTORNEY SELECTION

☐

Our Consultant (person collecting this information) is an attorney and his/her name is listed below.

OR

☐

Our Consultant (person collecting this information) is NOT an attorney, I/we have selected the following attorney to give us legal counsel regarding our estate plan and supporting documents. I/We direct our Consultant to abide by the advice of our attorney in all matters pertaining to our estate plan and supporting documents. I/We give our attorney permission to discuss our estate plan and supporting documents with our Consultant and the attorney's paralegal resources to the extent necessary to ensure the appropriate plan for me/us.

I/We understand that (1) only Attorneys are licensed to give legal advice; (2) my/our Consultant is not an Attorney and does not represent me in legal matters; (3) I/we have been advised, and have had the opportunity, to seek my/our own independent counsel for legal advice; I/We are not relying on our Consultant or these forms for legal advice (4) the Trust's purpose is not to avoid income taxes; (5) the Attorney relies on the completeness and accuracy of information I/we have provided; (6) I/we will not hold our Consultant responsible for omissions of data about my assets or desires for my estate; (7) I understand I am solely responsible to fund the Trust which includes recording real property deeds and ensuring title is held appropriately, to fulfill its purpose, including probate avoidance; (8) I/we have reviewed the material in this form and certify that it is complete and accurate, and that spelling, addresses and dates are correct as shown, and; (8) my/our Consultant has not recommended any particular forms or documents to be used for our estate planning, leaving that responsibility solely to our chosen attorney.

Amount paid to Attorney: \$ \_\_\_\_\_

Print Attorney Name

Signature of Single Client/Husband

Date

Signature of Partner/Wife

Date